

# CITY OF WARREN

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R. GREGG REEP, Mayor

ALDERMAN

ANGELA MARSHALL  
MEMORY BURKS-FRAZER  
DOROTHY C. HENDERSON

JANICE NELSON, City Clerk

ALDERMAN

JOEL TOLEFREE  
EMILY MOSELEY  
LATANZA ATKINS

Warren City Council

Called Meeting

January 25, 2024

4:30 P.M.

**Prayer:** Mayor Reep led the Council in prayer.

**CALL TO ORDER:** Mayor Reep called the meeting to order. The meeting was held in the Council Chambers in the Municipal Building.

**MINUTES OF THE PREVIOUS MEETING:** On a motion by Alderman Henderson and a second by Alderman Burks-Frazer. The vote was 4-0 to dispense with the reading of the minutes of the previous meeting. Yes votes – Aldermen Henderson, Burks-Frazer, Marshall, and Moseley. Nay – none. Absent – Aldermen Atkins and Tolefree.

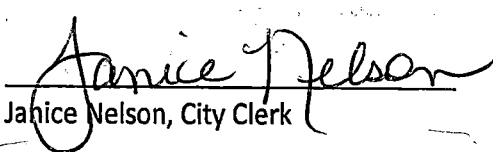
**PURPOSE OF MEETING:** To consider contract between Scenic Hill Solar and the City of Warren to build a solar power plant to be owned by the City of Warren.

Mr. Jerimiah Herman from Scenic Hill Solar was present representing the company. The contract with Scenic Hill Solar was presented to the Council. Mayor Reep stated that if any litigation is ever filed, it will be filed in Bradley County not Pulaski and there will be no payments until financing is secured. Alderman Henderson made a motion to approve the contract and move forward with the revised contract, Alderman Burks-Frazer seconded. The Council voted 4-0 to approve the contract with Scenic Hill Solar. Yes votes – Aldermen Henderson, Burks-Frazer, Marshall, and Moseley. Nay – none. Absent – Aldermen Atkins and Tolefree.

**OTHER BUSINESS:** There was no other business for this meeting.

**ADJOURN:** Mayor Reep adjourned the meeting.

  
R. Gregg, Reep, Mayor

  
Janice Nelson, City Clerk



STATE AID CITY STREET PROGRAM PROJECT RESOLUTION

RESOLUTION NO. A-691

A RESOLUTION EXPRESSING THE WILLINGNESS OF THE CITY OF WARREN TO UTILIZE STATE AID STREET MONIES FOR THE FOLLOWING CITY PROJECT:

Warren Overlay (S)

WHEREAS, the City of Warren understands that State Aid Street Program funds are available for certain city projects at the following participating ratios:

	<u>Work Phase</u>	<u>State Aid %</u>	<u>City %</u>
Reconstruction/Resurfacing Construction of City Projects	Preliminary Engineering & Construction Engineering	100%	-0-
	Right-of-Way	-0-	100%
	Utilities	-0-	100%
	Construction	100% (Max. \$300K)	-0-(Balance)
	City projects programmed but not let to contract	All Phases	-0-

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WARREN, ARKANSAS, THAT:

SECTION I: The City will participate in accordance with its designated responsibilities in this project.

SECTION II: The Mayor, or his designee, is hereby authorized and directed to execute all appropriate agreements and contracts necessary to expedite the construction of this city project.

SECTION III: The City agrees upon completion of the project to assume the maintenance of the right-of-way by City Forces and/or others including utilities and individuals in accordance with the prevailing Arkansas Department of Transportation regulations.

SECTION IV: The City pledges its full support and hereby authorizes the Arkansas Department of Transportation to initiate action to implement this project.

THIS RESOLUTION adopted this 8th day of January, 2024.

Mayor Gregg Reep

ATTEST: Jamie Nelson  
(SEAL)

4. **Bradley County Historical Museum:** Alderman Henderson motioned to enter into a contract with the Historical Museum in the amount of \$2,000.00, Alderman Burks-Frazer seconded. The Council voted 4-0 to enter into a contract with the museum. Yes votes – Aldermen Henderson, Burks-Frazer, Marshall, and Atkins. Nay – none. Absent – Aldermen Moseley and Tolefree.
5. **Land Purchase:** The Committee recommended having a meeting with the full Council and inviting ADFA to attend.
6. **District Court Salaries:** 2% has been given for 2024, the same as all employees. Committee recommended taking off the agenda.
7. **City Council Salaries:** The Committee researched surrounding areas and the pay rates for those cities Councilmen. On a motion made by Alderman Henderson and a second by Alderman Burks-Frazer, the Council voted 4-0 to raise the Council's salaries from \$250.00 to \$350.00 per month retroactive to January 1, 2024. The Council voted 4-0 for the Council pay increases. Yes votes – Aldermen Henderson, Burks-Frazer, Marshall, and Atkins. Nay – none. Absent – Aldermen Moseley and Tolefree.
8. **City Pool Manager Salary:** Alderman Henderson motioned to increase the pool manager's salary to \$1,200 every two weeks from May through August, Alderman Atkins seconded. The Council voted 3-0 to approve the salary increase along with the mayor voting yes making it 4-0 and one abstention. Yes votes – Aldermen Henderson, Atkins, Marshall, and Mayor Reep. One abstention – Alderman Burks-Frazer. Nay – none. Absent – Aldermen Moseley and Tolefree.
9. **Rescue Funds:** Alderman Henderson stated that there are funds that have been obligated and the city will be using some funds for the Depot kitchen and renovation of the old Street Shop. Will give an update when the cost is provided for these projects.

Park and Recreation Commission – Kyle Wagnon, Director

**Director's Report:** The Parks & Recreation December 2023 report was presented to the Council.

**Planning Commission:** Chairman Jennifer Rodriguez: No meeting

**Aviation Commission:** Dr. Joe Wharton, Chairman. No meeting.

**Water and Sewer Commission:** Mr. Boyce Hamlet, Chairman:

**Minutes and Balance Sheet:** The minutes for December 1, 2023, Commission meeting was presented to the Council along with the financial statements and balance sheets.

**Warren Housing Authority Commission:** Mr. Hugh Quimby, Chairman. No meeting.

**Cultural Center Commission:** Memory Frazer, Chairman.

1. **Monthly Report:** The monthly financial report was presented to the Council. Mayor Reep stated that there was a grant under review at present.

**Unfinished Business:**

1. **Emergency Services Building Roof:** No action.
2. **Municipal Building Roof:** No action.

**New Business:** Personnel Policy Review: The Mayor assigned to the Ways and Means Committee for review.

**Announcements:**

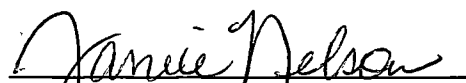
1. The Municipal Building will be closed on January 15, 2024, for MLK Day, trash will be picked up.
2. The 2024 Municipal League Winter Conference is scheduled for January 10-12<sup>th</sup>, 2024.

**Pay Bills for December 2023:** On a motion by Alderman Henderson and a second by Alderman Atkins, the Council voted 4-0 to pay the December 2023 bills. Yes votes: Aldermen Henderson, Burk-Frazer, Marshall, and Atkins. Nay votes – None. Absent- Aldermen Moseley and Tolefree.

**Set Meeting:** Mayor Reep stated the next agenda meeting will be held Thursday, February 8, 2024, at 7:00 am and the Council meeting at 5:30 pm in the Municipal Building Council Chambers February 12, 2024.

**Adjourn:** Common Consent

  
Mayor R. Gregg Reep

ATTEST:   
Janice Nelson, City Clerk